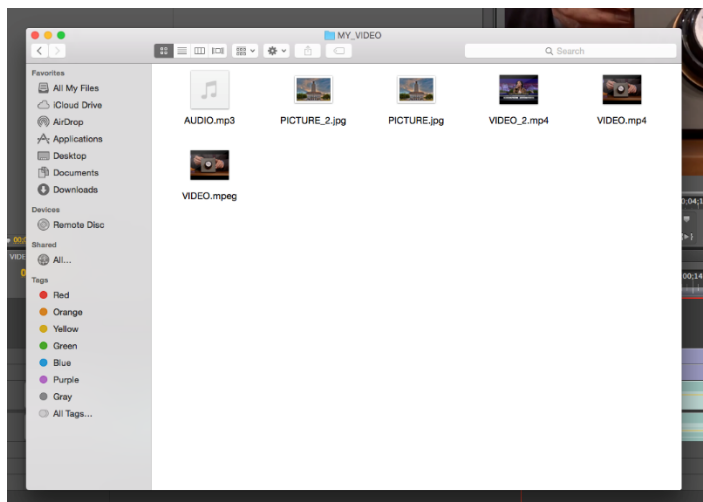
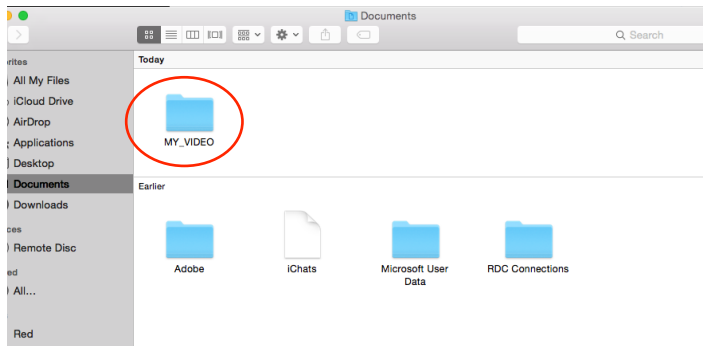


Basic video editing in Adobe Premiere Pro

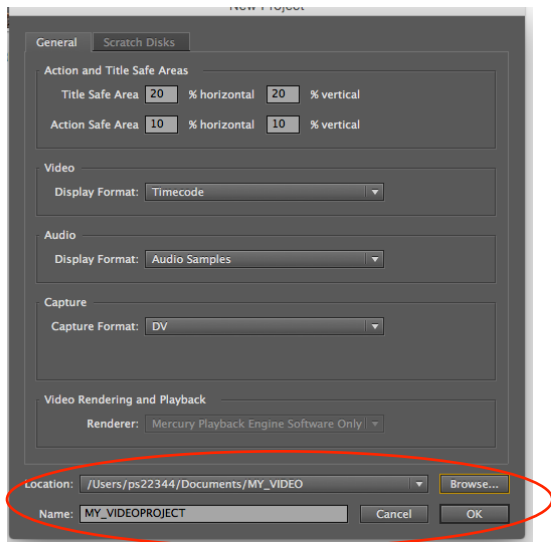
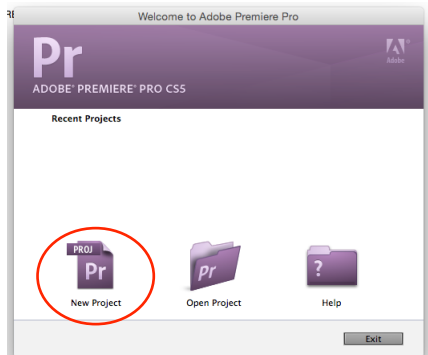
An introduction to some basic editing features of Premiere that will help you put your video together.

1. Setting up your project

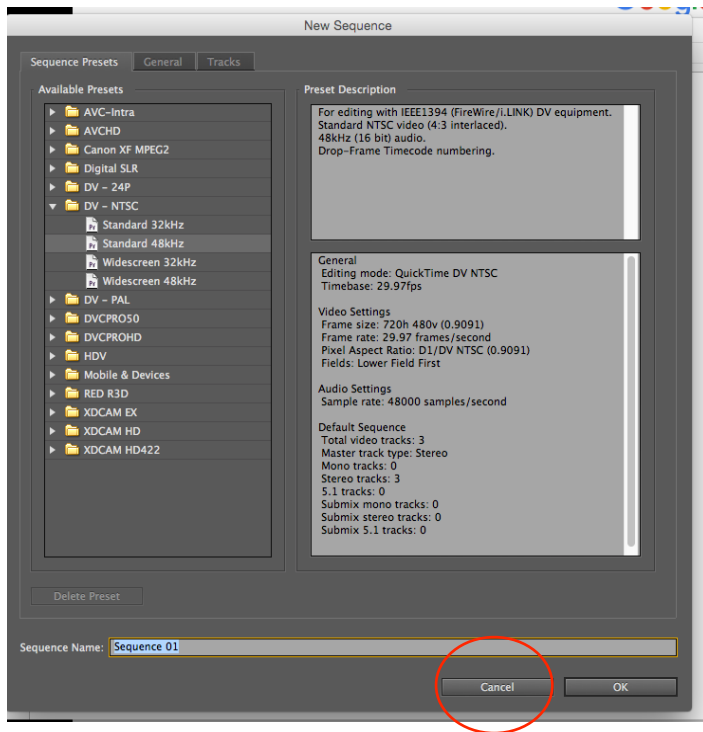
First, we need to create a folder for all our video and audio files. I'll just call it MY_VIDEO. It is important to have all the files we will be using in one place, so let's move all our material in there.



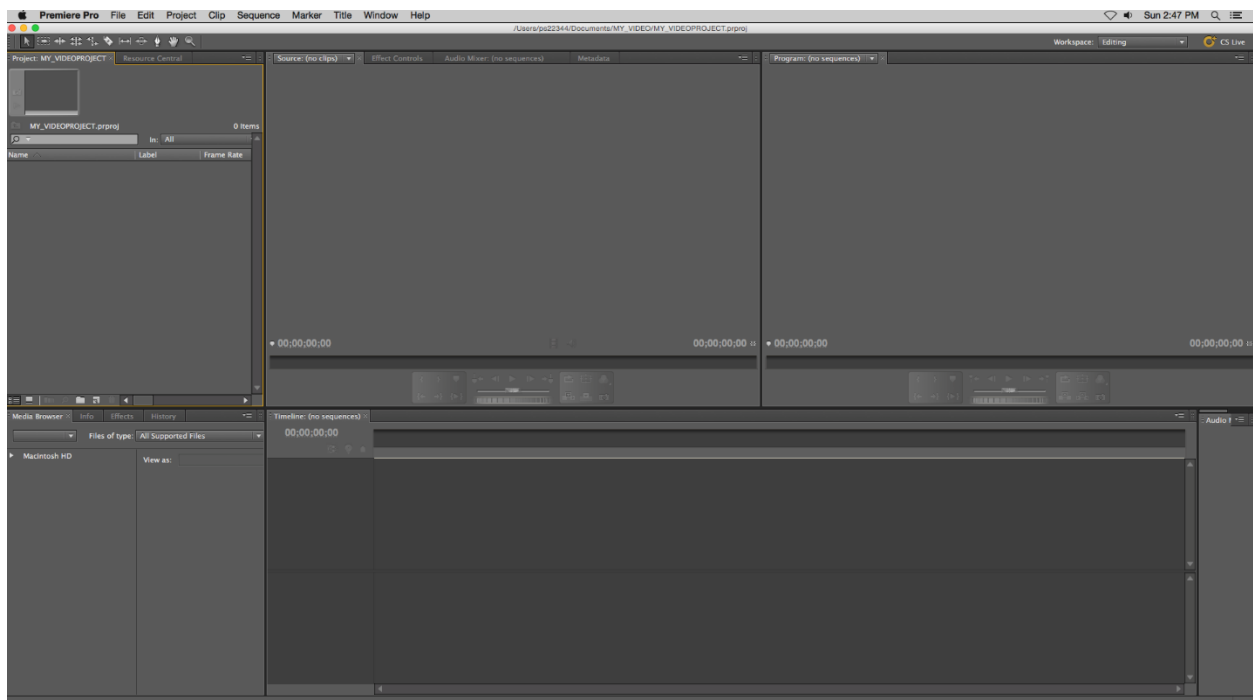
Now we're ready to start working on our video. Open Premiere and click "New Project": Give the project a meaningful or meaningless name and save it to your MY_VIDEO folder.



The next screen asks whether we want to “Create a new sequence” and offers lots of options. We can just click “Cancel” .



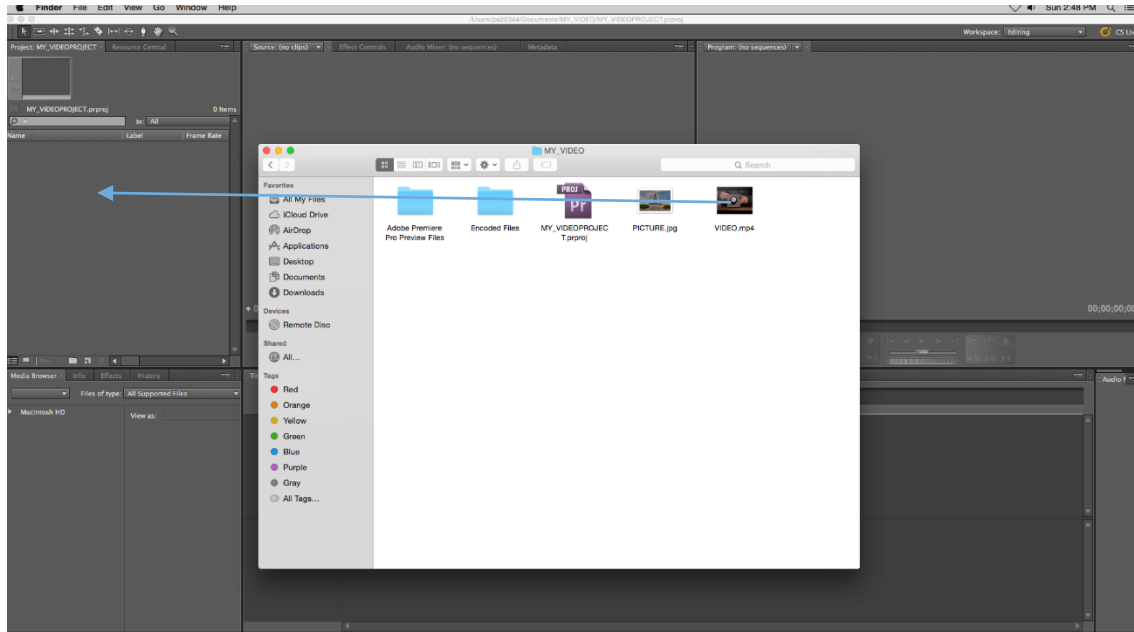
This is what our project looks like now:



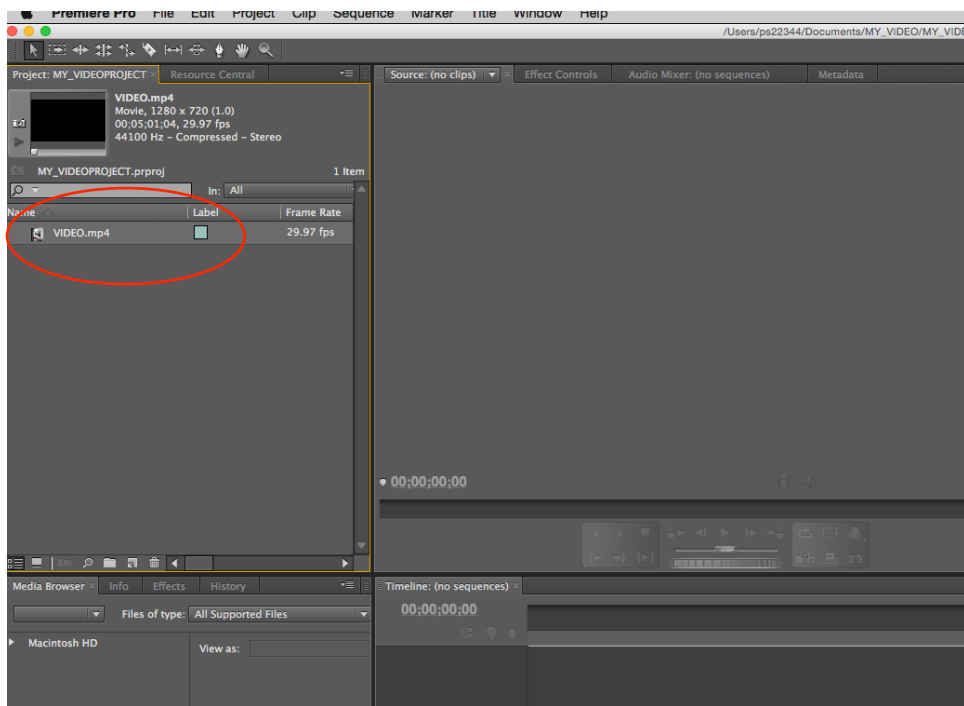
Nothing here yet, but we are ready to do add some files to work with.

2. Adding images, sound and additional video footage

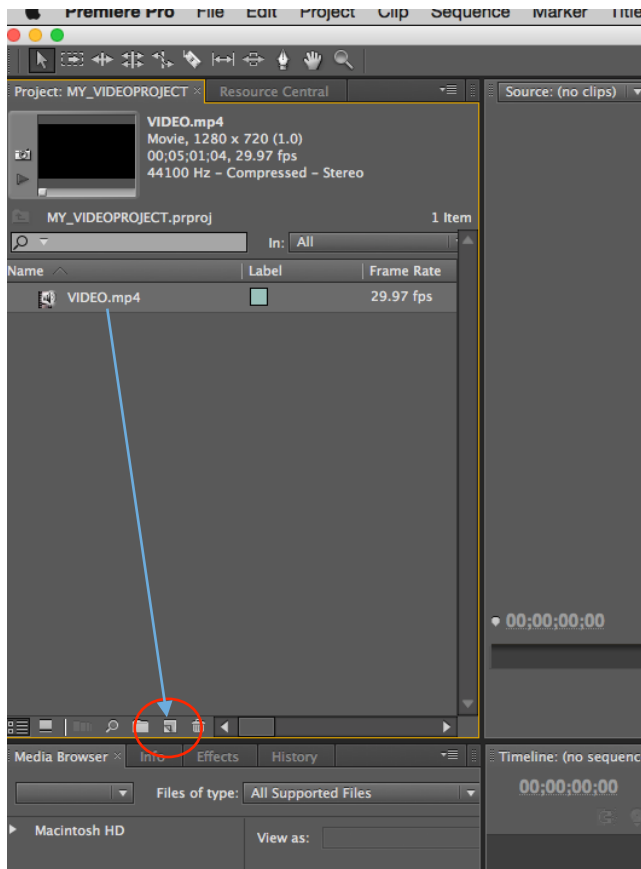
To get the videos and images we will be working with into our project, we can just drag them from the MY_VIDEO folder into Premiere.



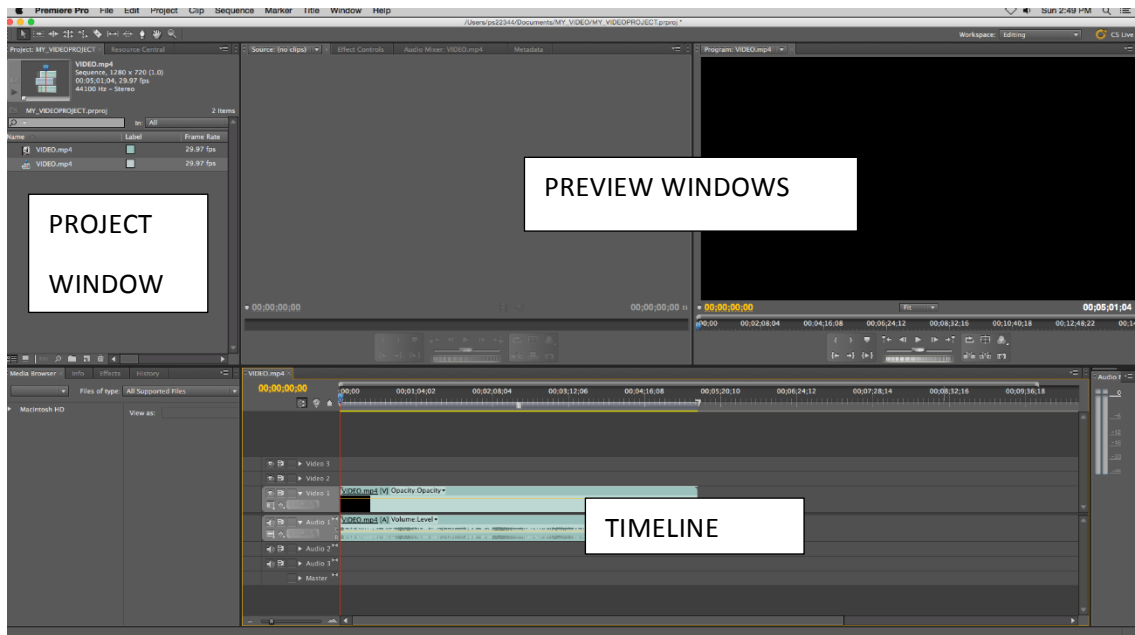
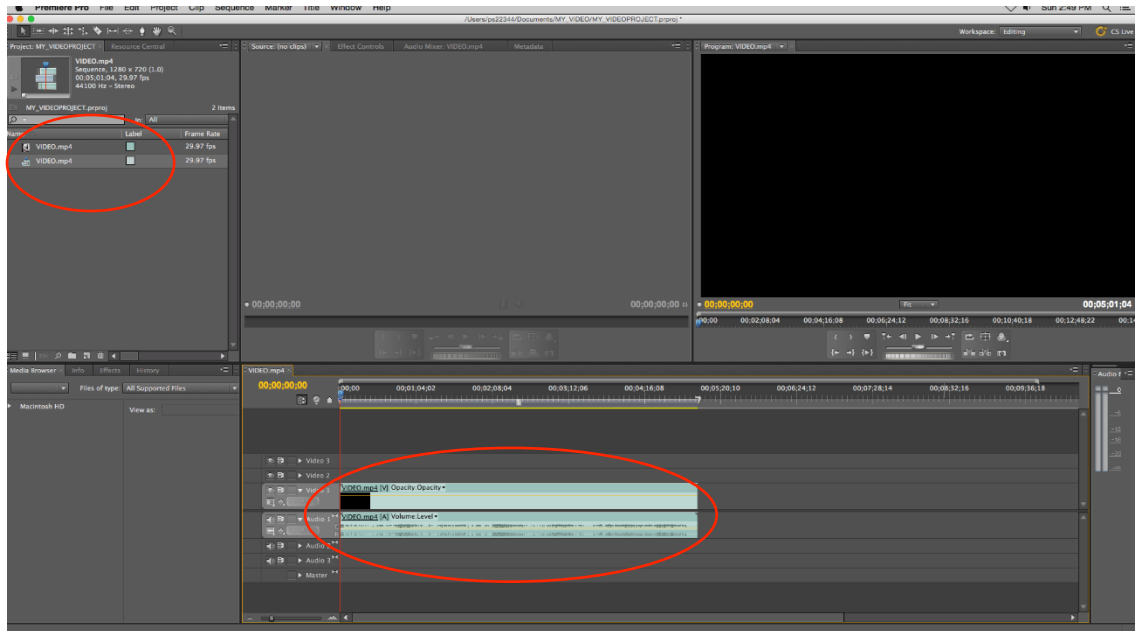
As a first step, we want to import our main video, called VIDEO.mp4 here. We just drag and drop it into the top left section of the window.



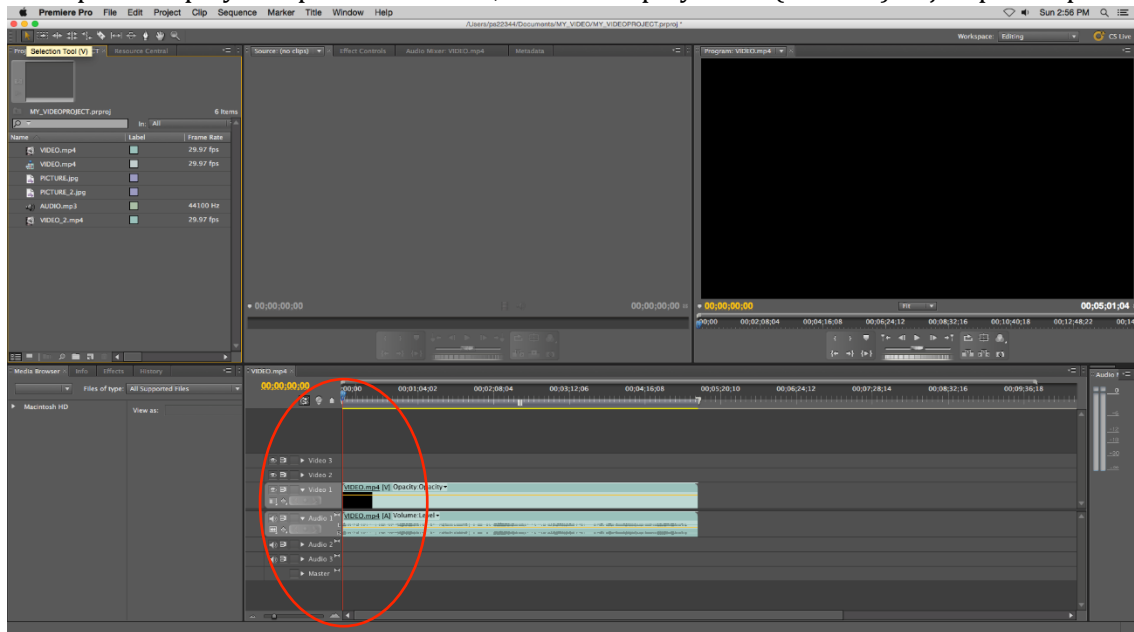
Before we can edit it, we need to turn it into a sequence. It doesn't really matter what this means, here is how to do it:



You see that a new sequence has appeared in your project window and the timeline.

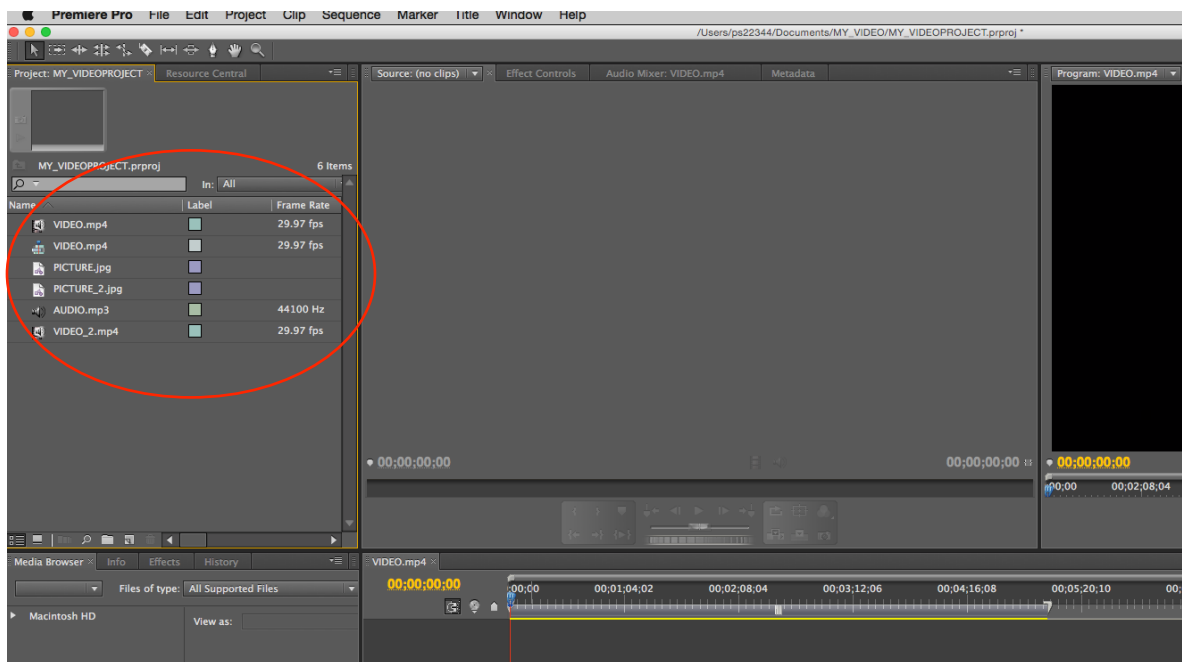


Hit “Space” to play and pause the video; move the “playhead” (red line) to jump to a specific section.



From now on, we can edit the video in this timeline in any way we want; to add other videos, images or sound, just drop them into the timeline.

I have added some pictures, an mp3 and another video file to the project window just to give an idea of what this looks like.



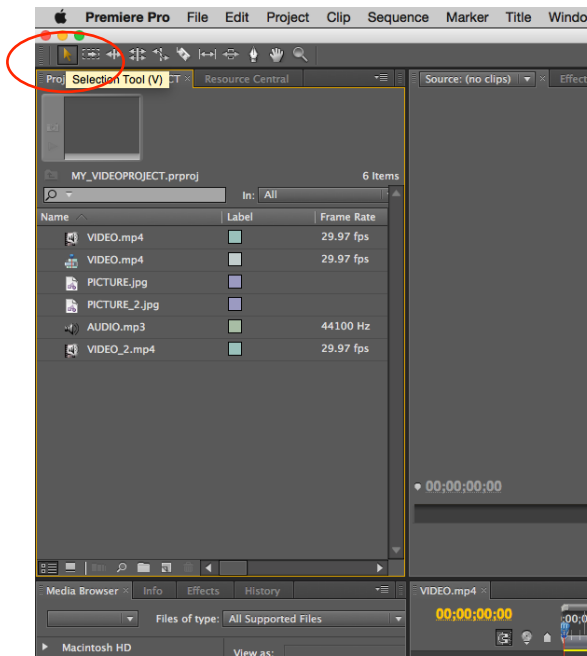
Now we are ready to edit all our materials into an actual video.

3. Basic video editing: cutting and mixing

Premiere has a lot of cool editing tools. You will really need only two of them for this project: The “Selection” tool and the “razor” tool. Also note that you can use the “+” and “-” keys to zoom in and out of your project.

The selection tool:

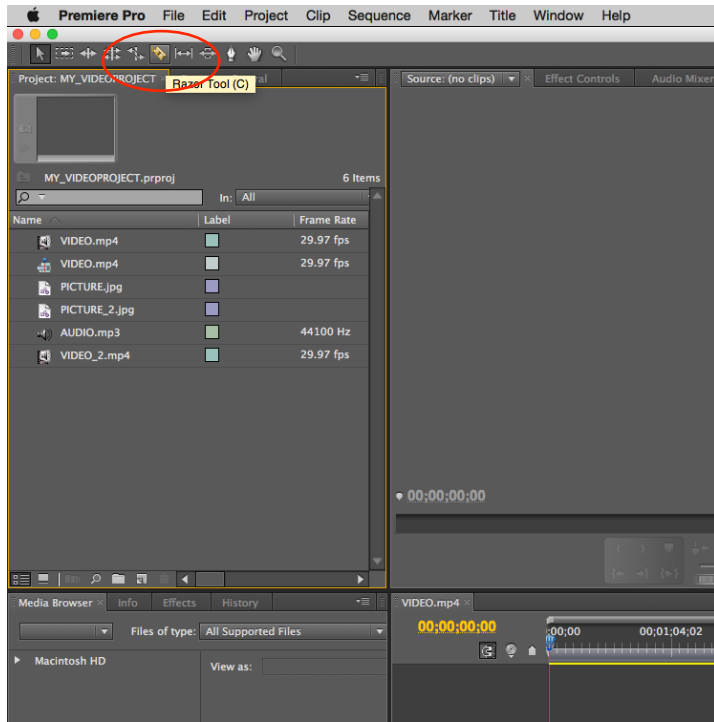
As the name suggests, this tool lets you select any item on you timeline. Click the “arrow” symbol or hit “v” on your keyboard.



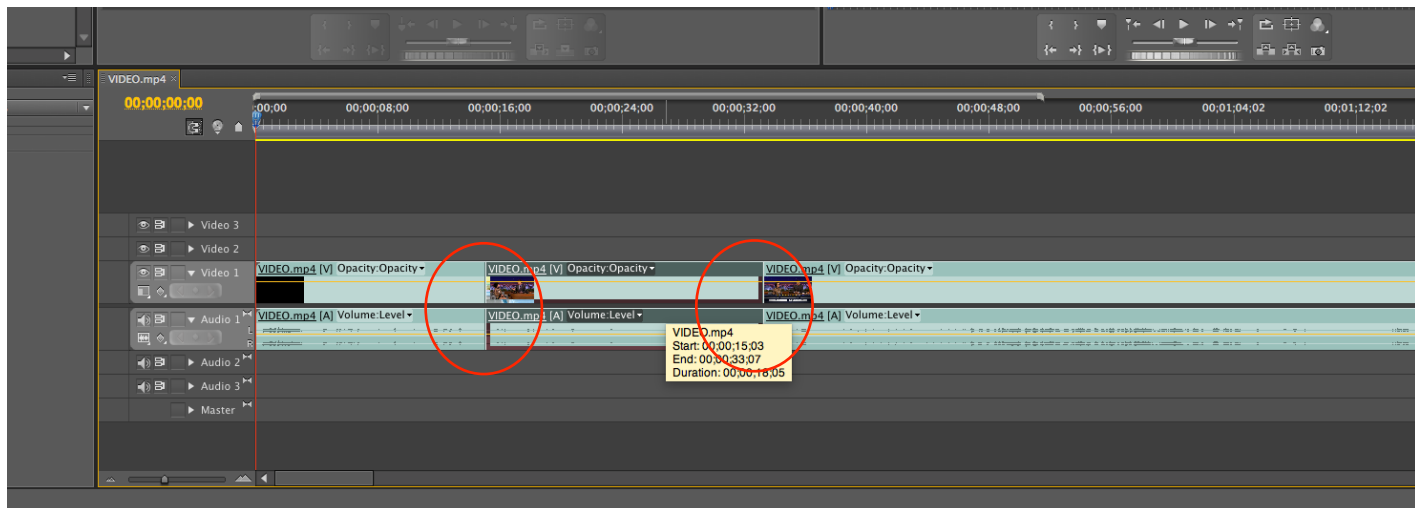
Any item you select will change its color to dark green. Select multiple items by holding Command or shift before clicking.

The razor tool:

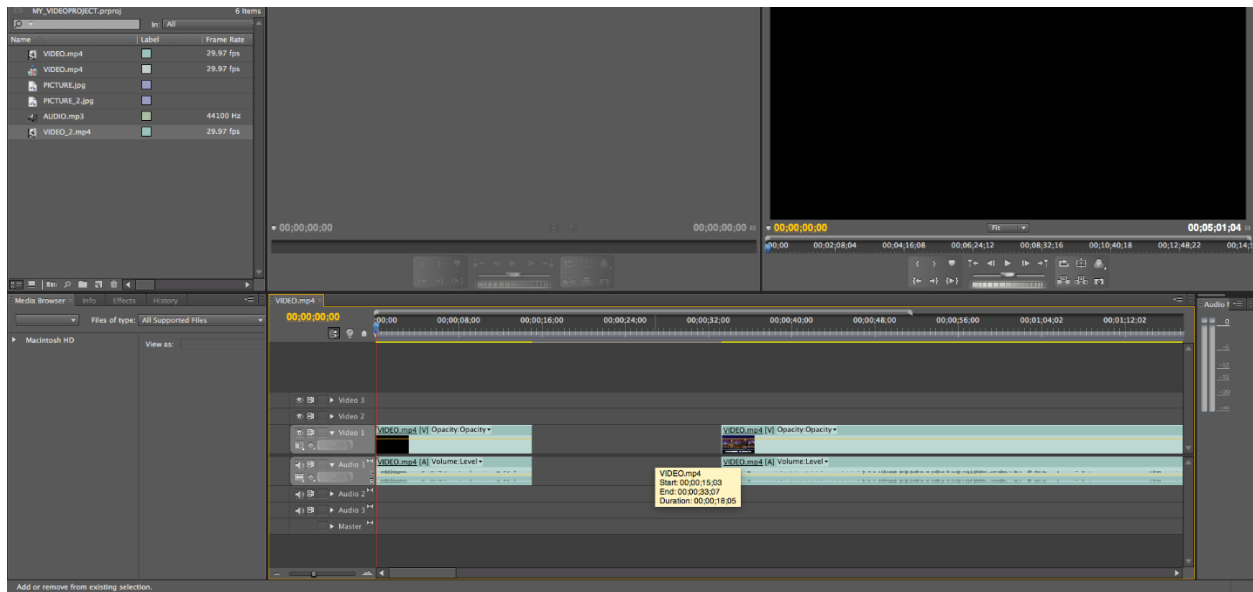
Click on the little razorblade symbol or hit “c” on your keyboard.



If you move your mouse over the video, you'll notice that it has transformed into a little razorblade. Click into the video to cut it into pieces.



You can now use the selection tool to select, move around or delete the pieces. In the example below, I just deleted a part of the video by hitting "Delete".



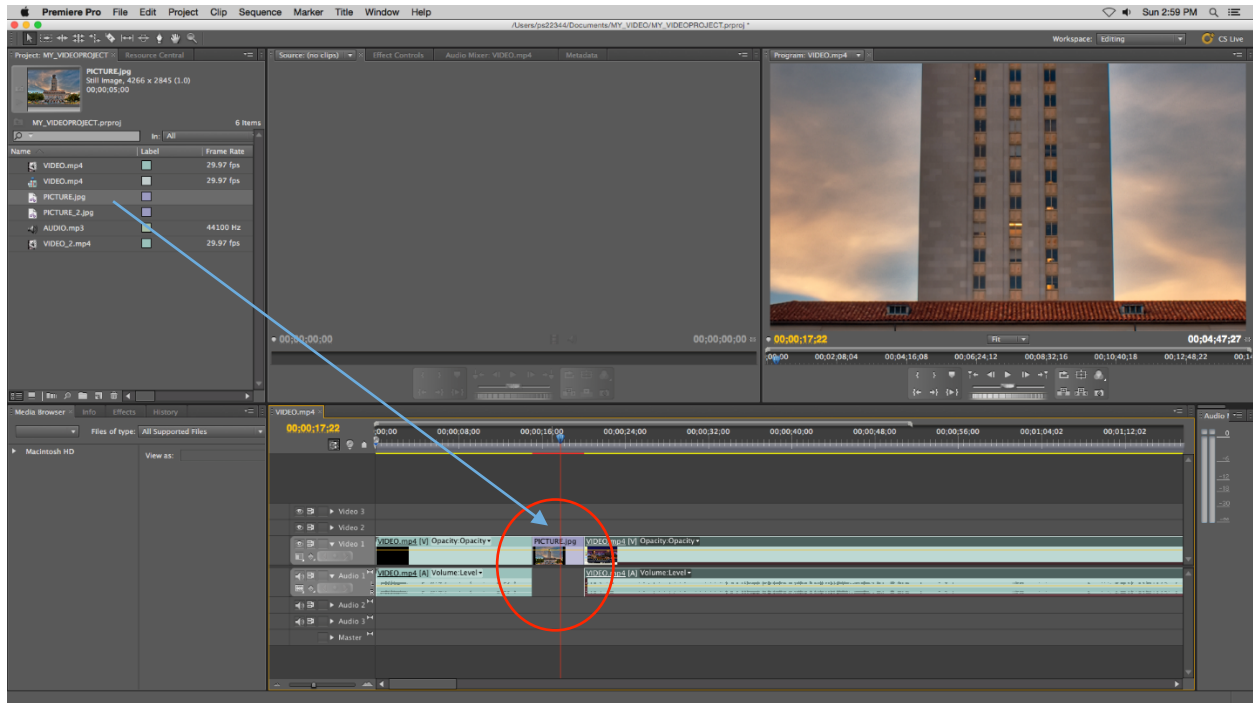
To shorten or lengthen any of these clips, just move your mouse over the end of the clip until an arrow-thing appears and drag in the desired direction.

Note that the audio track (the waveforms in the lower half) always stays with the video it is associated with. See [here](#) how to separate video from audio, e.g. to delete only the video.

This should give you all the tools you need to delete passages of your video or re-arrange it. Let's use some of the images and sounds we added earlier!

Integrating more sound, images and videos

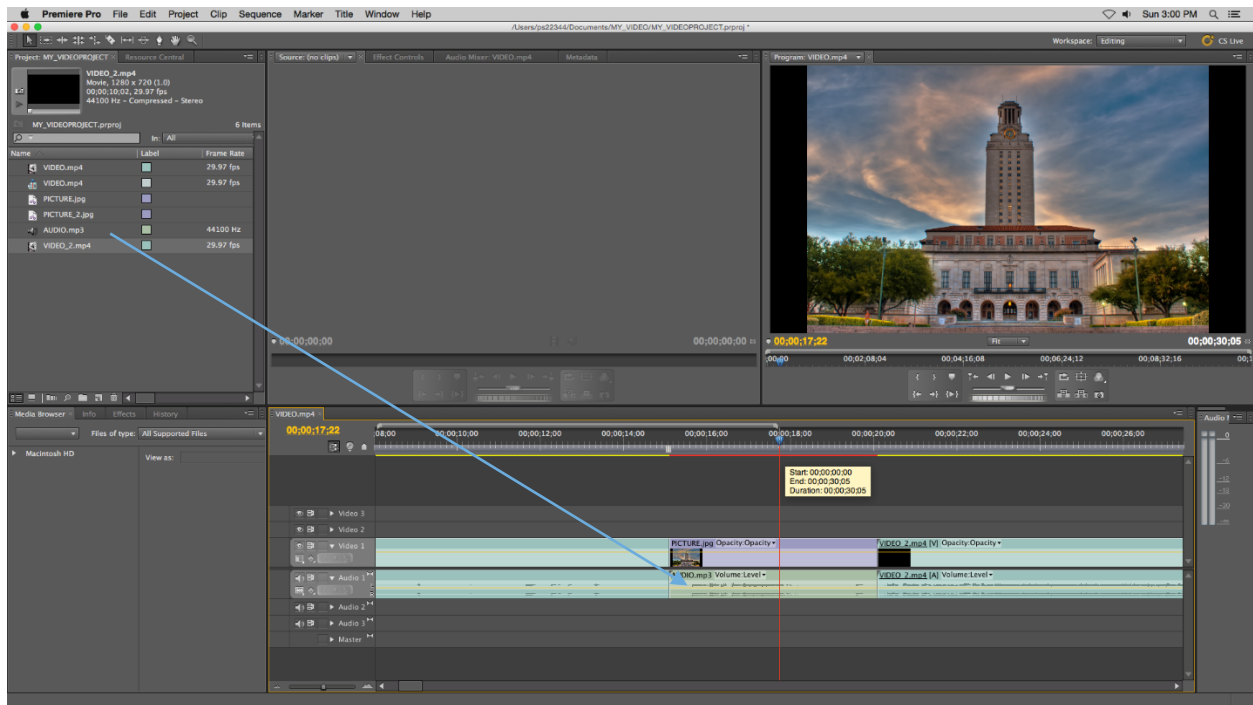
This is very easy. Below I have edited an image between the two video files.



Just drag and drop the image from the materials section into the timeline. Move the pieces with the selection tool until they work well together. Remember that you can lengthen or shorten the duration of any clip or image by just moving the mouse over the clip and dragging in the desired direction.

Further help with pictures: Does your image look weird? Do you want to zoom in? Take a look at [basic image editing](#) in Premiere.

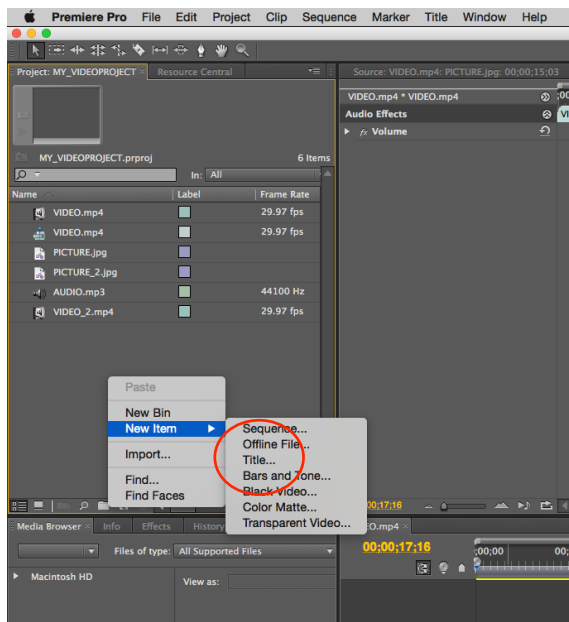
You can add any kind of file that way. Also note that there are several video tracks in the timeline; you can drag and drop your material on any one of those. Below, I have put some music under my image by just dragging it from the materials window.



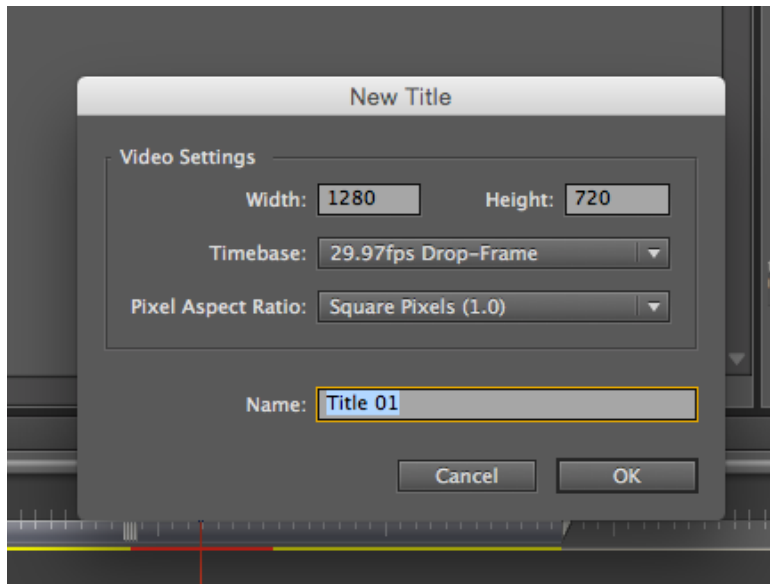
If you also want include text in your video, take a look at the next section.

4. Adding text slides

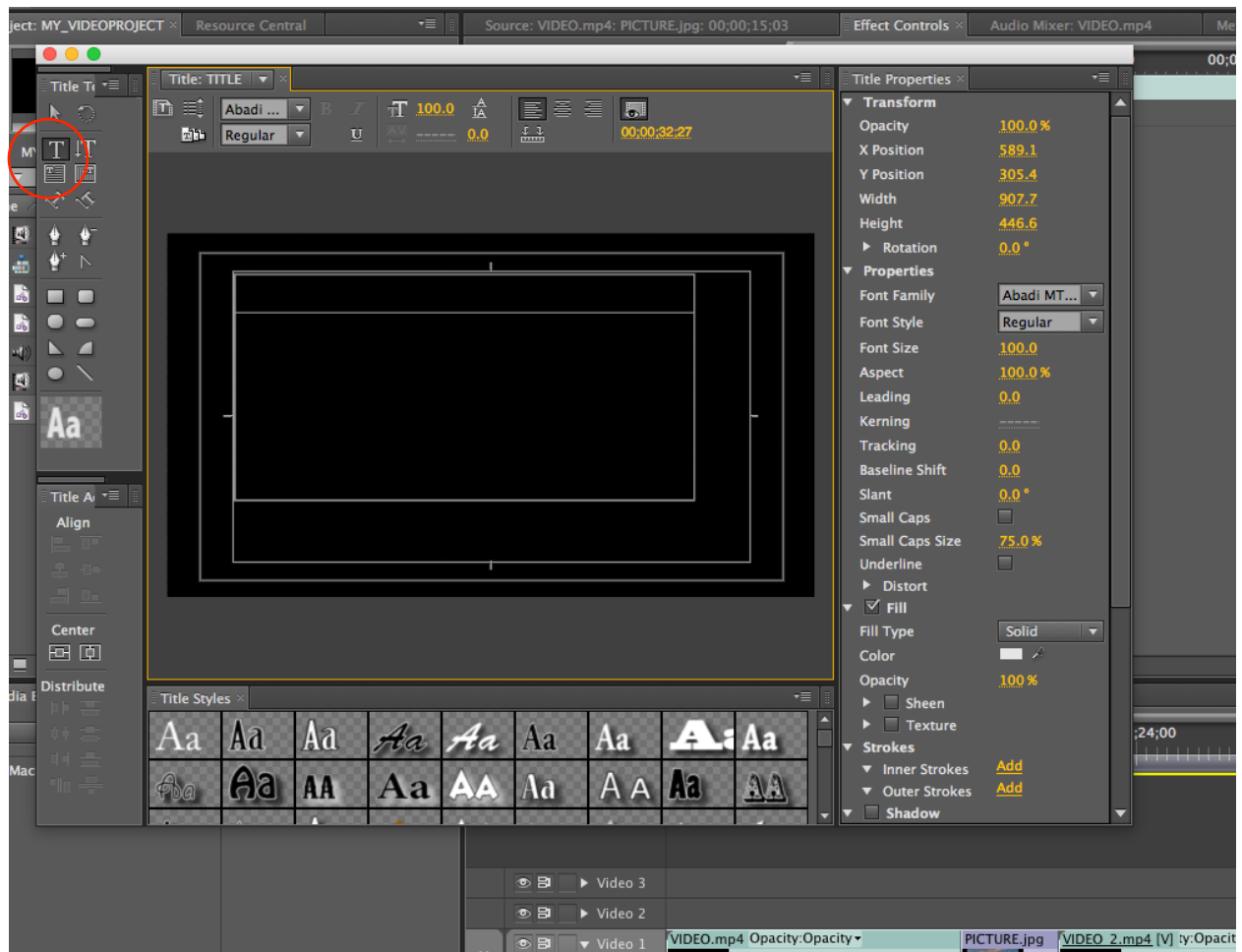
Slides are easiest to do as a “title” in Premiere. To create one, just right-click into the project window and choose “New item” – “Title”.



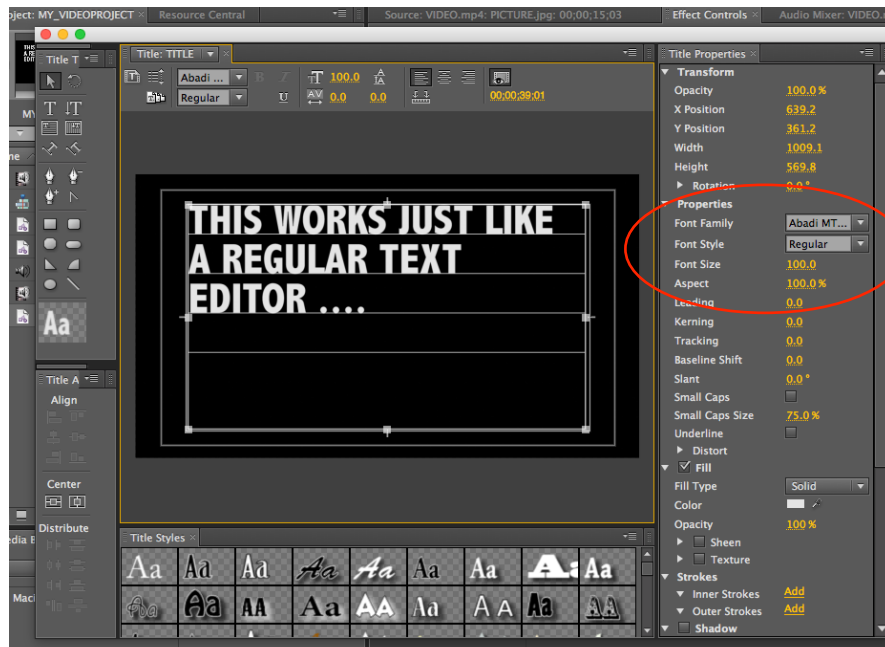
Premiere will ask you to give it a name. Just accept the other setting the software suggests.



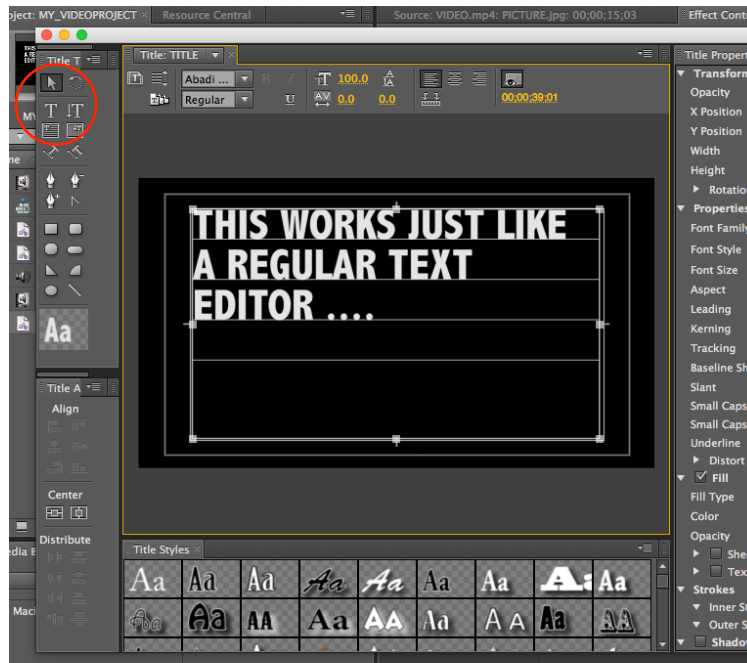
The editor window might look a little overwhelming but things are quite easy: Use the text tool (symbol "T") to drag a text box over the screen.

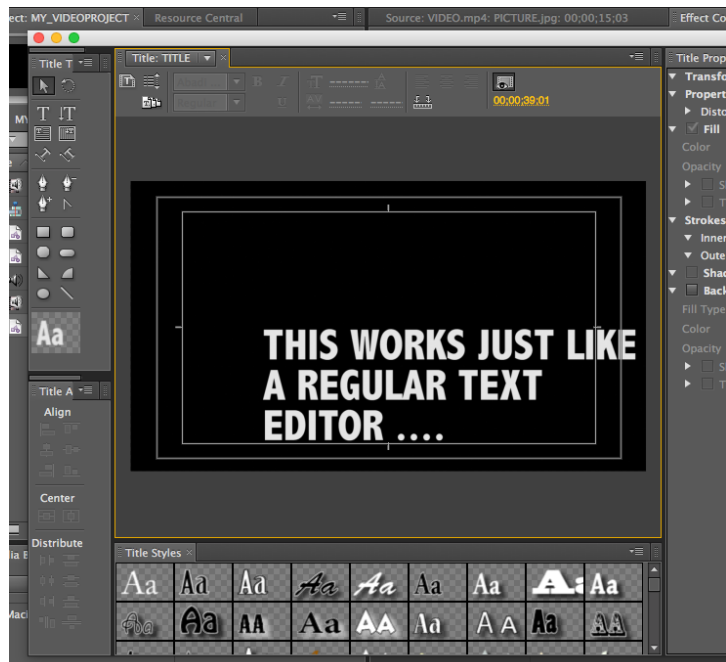


Then you can type into that box, change the font type and size, etc.

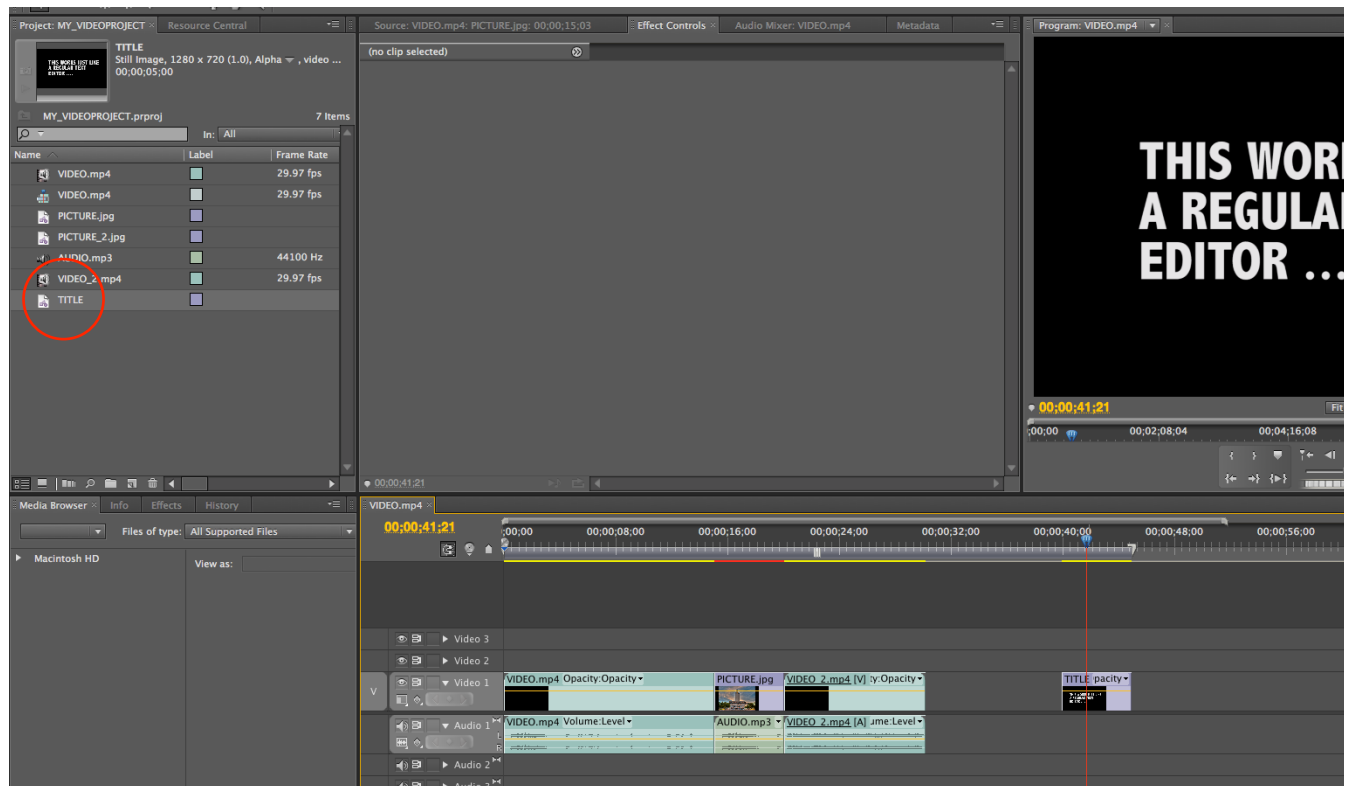


You can use the selection tool to re-size the text box and move it around on the screen.

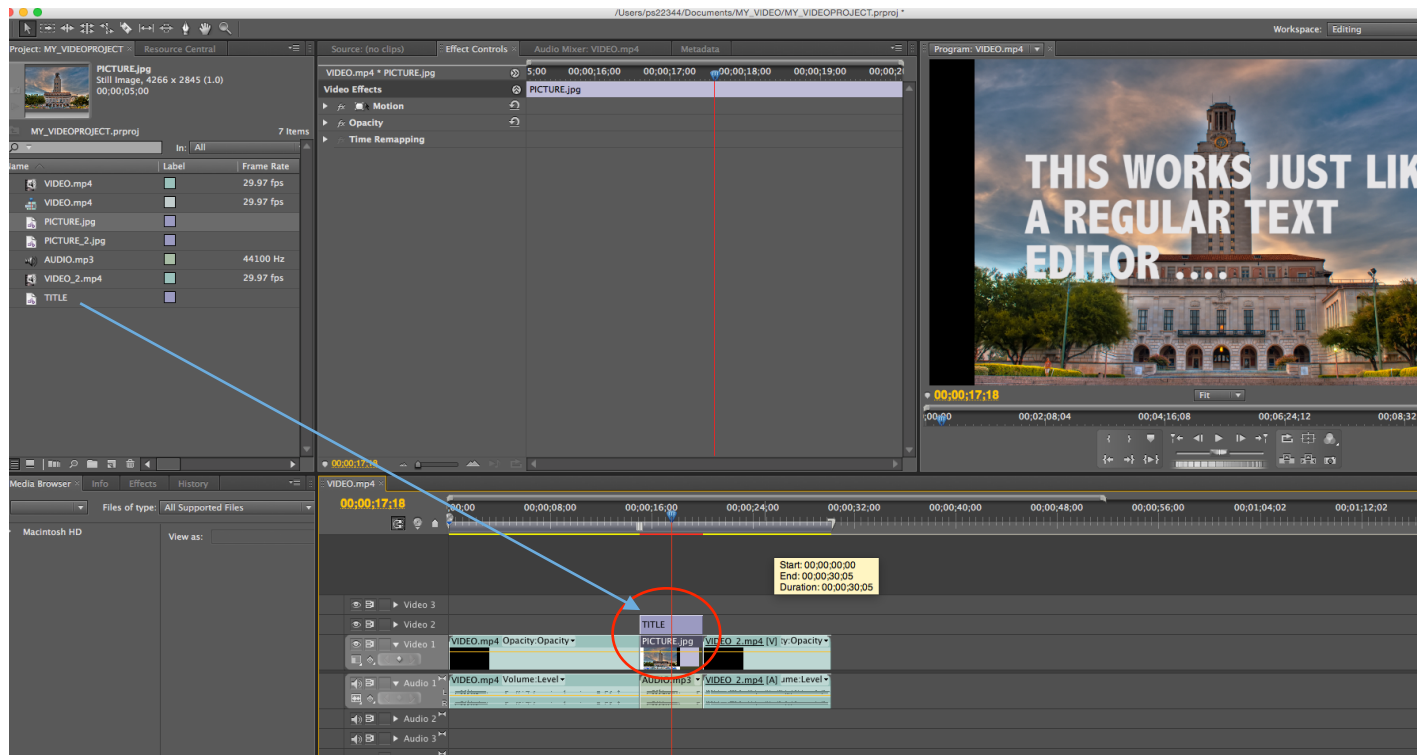




After you're done, the new text slide will show up in your project window and you can use it just like any other video file or image.



You can for example place it over other footage such as the image here.

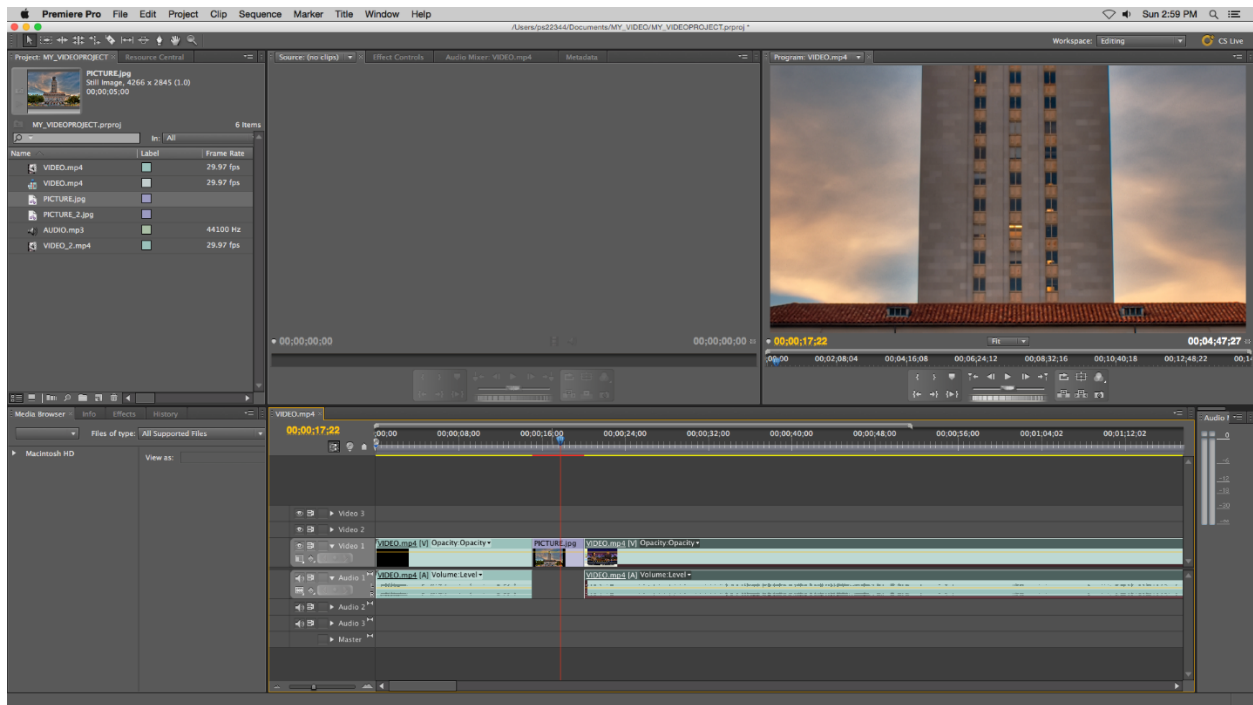


5. Basic image editing in Premiere.

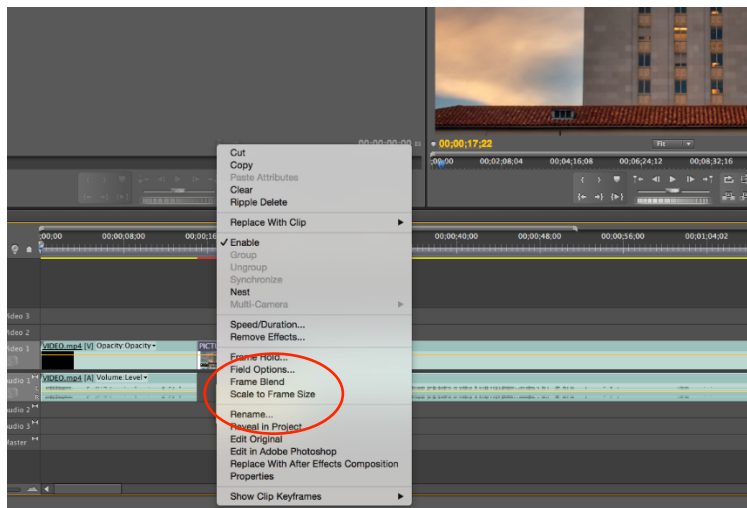
Your images will often look bad if you just drop them into the timeline. Below is some help with [re-sizing images](#) so they fill the whole screen, [zooming in and out](#), and [moving images](#) around on the screen.

Re-sizing images

If you use high-resolution images, Premiere will often only show parts of them, as in the image of the UT tower below.



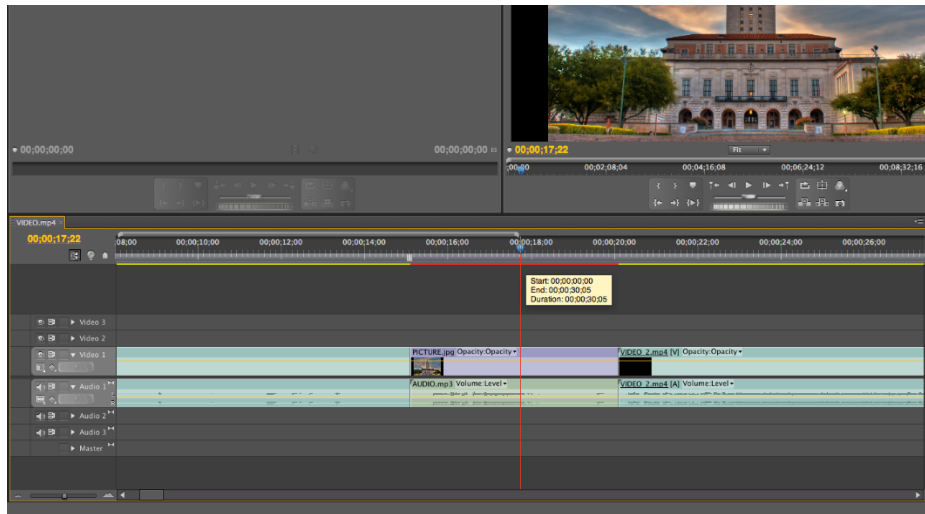
This is very easy to fix: Right click on the image in the time line and click “Scale to frame size”.



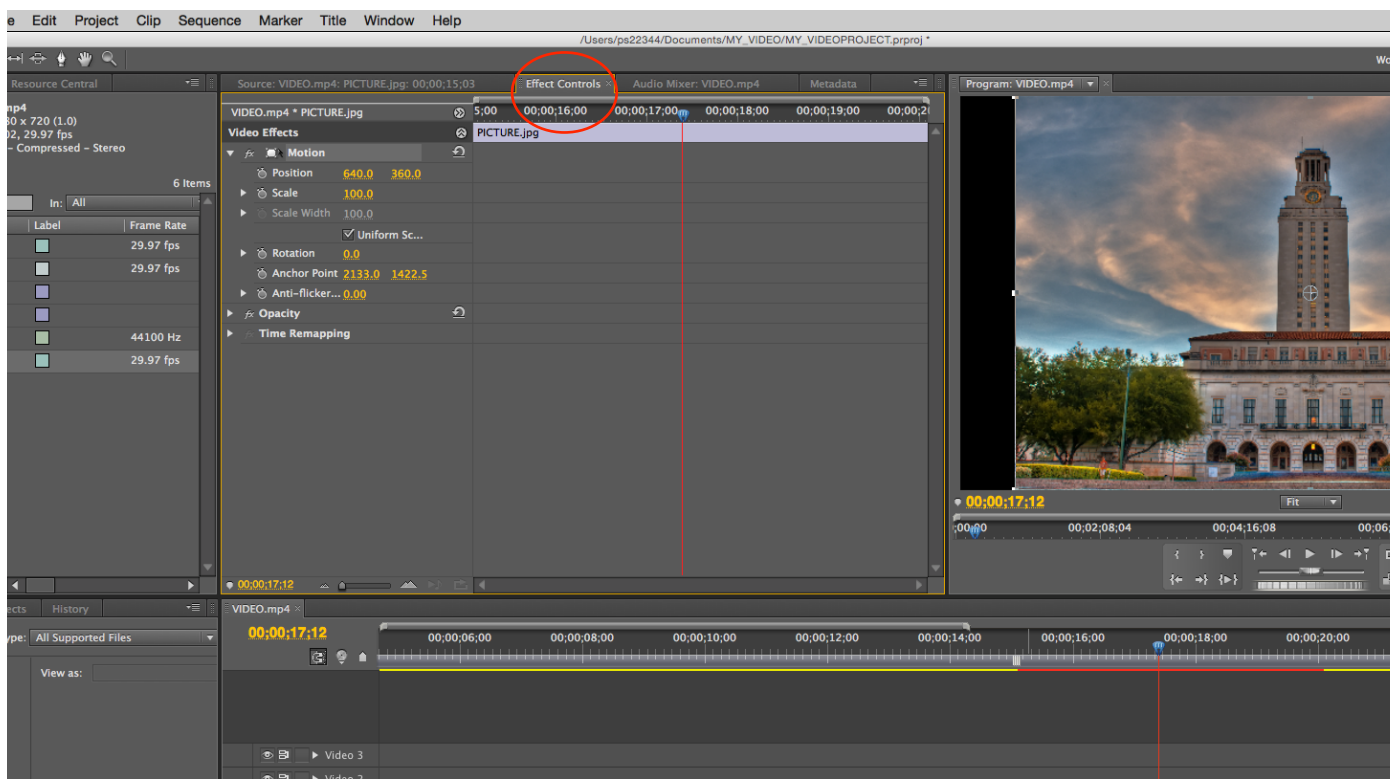
Done.

Zooming in and out, moving

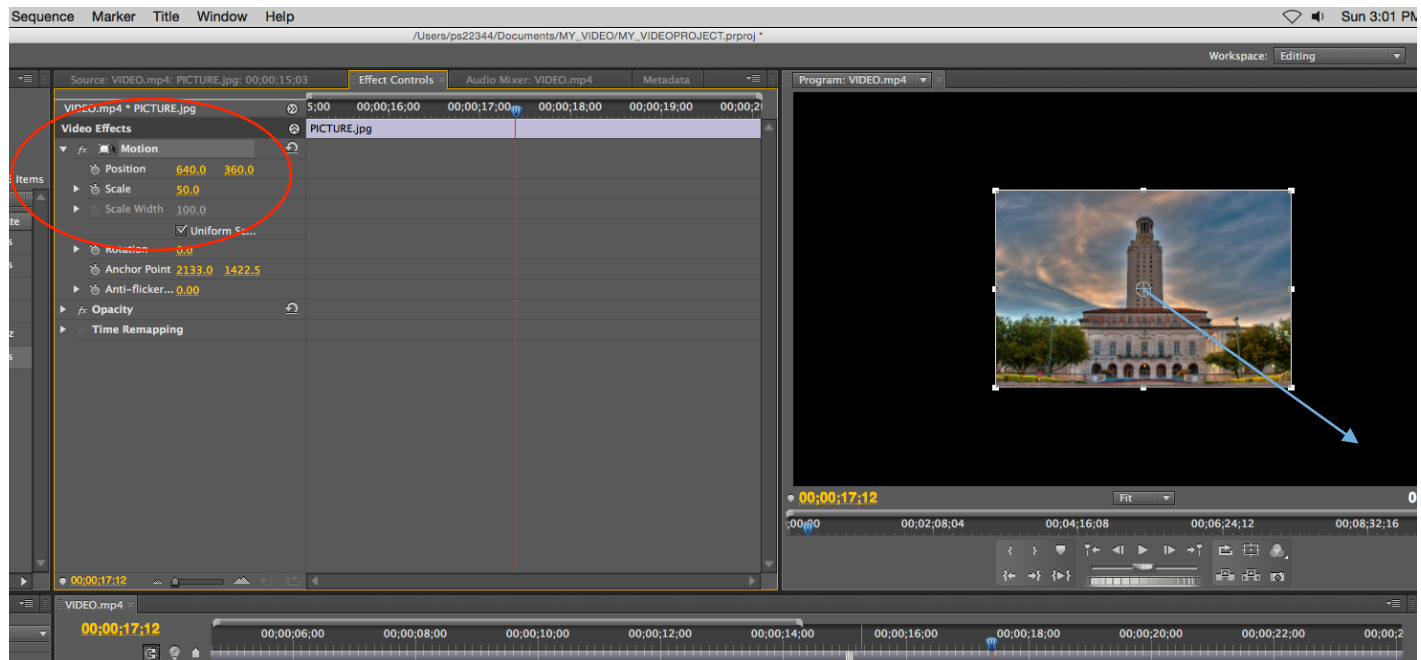
Would you like your image to take up only part of the screen? Or would you like to zoom in on a specific detail? You can scale your images by double-clicking on the image in the timeline....



This will open the “effects” window.



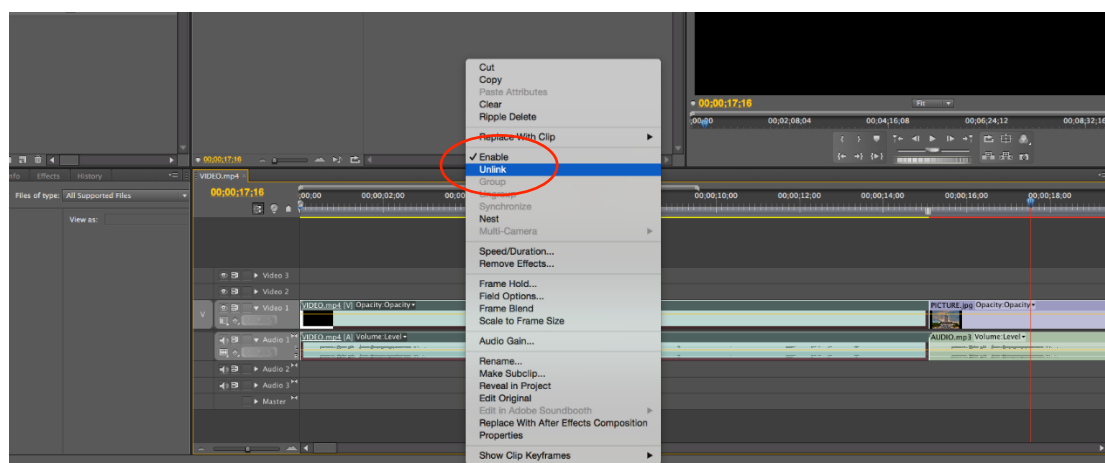
Under “motion”, change “scale” to whatever looks good.



Note that you can move the image in the top right screen now.

6. Separating audio from video

Premiere treats the audio and video in every clip as one unit. If you delete the video, the audio goes as well. If you'd like to get rid of the sound or delete the video to put other images over the audio track, you need to separate audio and video track first. Here's how:



7. Saving a draft of your project

If you want to save your project e.g. to your box account to download and continue working later, it is very important that 1) all the files (including the project .prproj file) are in the one folder you are uploading and 2) that you don't change any of their names before up- or after downloading. The reason: Premiere does not actually save the video, audio, etc. files within your project, it just links to the files. If it cannot find the right file name in the right place after you re-open your project, it will get confused. Thus:

- Keep all files in one folder.

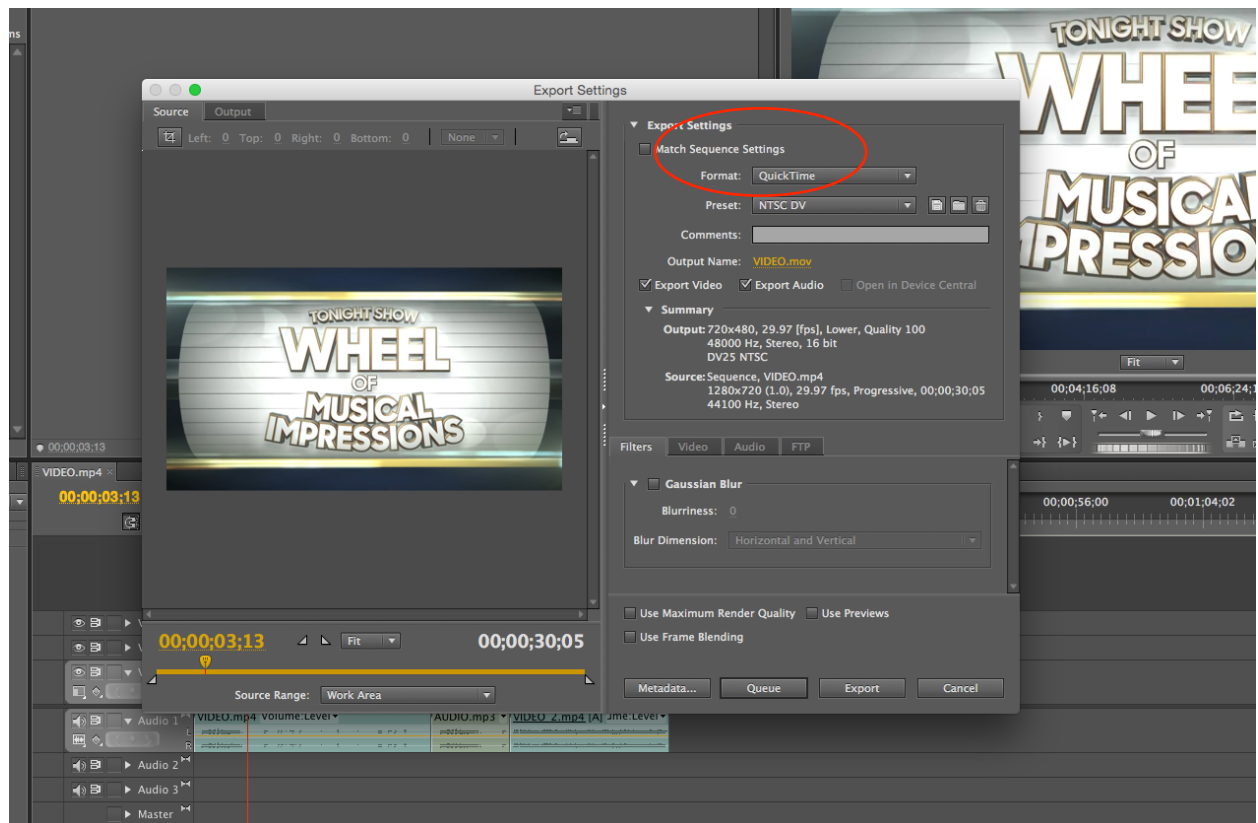
- Zip it

- Upload it to Box

- When you download it later, make sure to unpack it in the same directory you used it the first time, e.g. your "Desktop" or "Documents" folder.

8. All done: Exporting your video.

To export the finished video so you can play it on any computer or upload it to a website, click on "File-Export-Media". Select the format you want or just click "Match sequence settings" for standard output.



9. Some other helpful features

Hitting “a” will give you a **group selection tool**: It will select every item to the right of it; press “Shift” to also include all tracks. This is helpful to move your whole project without messing up your arrangement.

If some of your editing tools or windows have disappeared, you can always click on “Window – Workspace – Reset current workspace” to get the **workspace back to the standard** outline.

10. Keyboard shortcuts

All of them are listed here: <https://helpx.adobe.com/premiere-pro/using/default-keyboard-shortcuts.html>

An overview of the editing-relevant ones is given here:

<http://2zpt4dwruy922flhqyznip50.wpengine.netdna-cdn.com/wp-content/uploads/2015/04/2015-premiere-pro-cheat-sheet-2.jpg>